

# Healthy Families New York / Home Visiting

## Baby Place Healthy Families

### CQI Plan

#### Basic Information (PLAN)

<b>Plan Name</b>	<b>Start Date</b>	<b>Anticipated Achievement Date</b>
Improve Program Performance on FGP	07/01/2023	12/01/2023
<b>Plan Status</b>	<b>Last Edit Date</b>	<b>Plan Area</b>
2. Active	08/30/2023	2. Best Practice Standards

#### Data Check-In (Time Frame)

3. Monthly

#### Additional Plan Areas

10. Program Improvement Plan

#### Baseline Data

Data on MIS currently shows that our program only has 47% of families with an active FGP (out of 326 families only 152 have an active FGP in the MIS). At our last team meeting we realized not all staff is aware of the requirements on the policy and BPS.

#### Monitoring

Supervisors will work with staff to implement the change. PM will monitor monthly

#### What is our Aim?

Our aim is to reach 100% by December 2023. We will train staff and have a plan for each active family in the MIS.

#### Resources Present

Online Training on the TOL website: In house Family Goal Plan Training and the MIS training. We will also reach out to CA partners if we need additional TA.

#### Full CQI Plan Overall Comments

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#### Strategies to Complete CQI Plan (DO)

Strategy #	Description	Status	Start Date	Check-In Frequency	Anticipated Achievement Date	Who Will Benefit?
1	Staff will complete online trainings	2. Active	07/10/2023	1. Weekly	08/01/2023	8. Staff
2	Ask staff to discuss FGP at their next HV	2. Active	07/11/2023	1. Weekly	09/25/2023	4. Family, 8. Staff

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#### Strategy Check-Ins (STUDY/ACT)

Strategy #	Check-In Date	How Did We Do?	Next Steps	Status Updates
1	08/01/2023	Staff went over the self paced training on the TOL website and asked questions during their supervision. We watched the video on how to enter the FGPs in the MIS at our recent staff meeting.	We have completed strategy 1	

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2	08/10/2023	Supervisors made sure that staff understood the training materials and are ready to incorporate the content of the training into their work with families.	Staff will identify elements of the training they will use to start a list of open ended questions they will use to encourage parents to identify homes, dreams and goals.
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#### Supporting Documents

Title	Description	Upload Date and Time	Uploaded By
FGP training guide 0522.docx	FGP resource with questions that can be used during supervision	08/30/2023 03:48 PM	cnoble

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